

GER Financial VP Application

5779–5780

What you will find in this packet:

1. Letter from Interim Regional Director to Applicants and Parents
2. General Expectations of a Regional Board Member
3. 5779–5780 Event Dates and Meetings Information
4. Appointment Procedures
5. Responsibilities specific to the Financial Vice President
6. Applicant Information Form (must be returned)
7. Applicant Declaration and Parent Authorization Form (must be returned)
8. Rabbinic and Youth Professional Certification (must be returned)
9. NFTY's Brit Khillah (must be returned)
10. Application Questions (must be returned)

****All forms must be returned in a single email to nftyger@urj.org no later than April 2, 2019. By this time, all applicants must have also had a phone call with GER's current FVP and Interim Regional Director.**

Dear NFTY-GER Regional Board Applicant and Families,

This letter is designed to describe the benefits and responsibilities of a position on the NFTY Garden Empire Regional Board. Each Board member plays a very important role in the operation and future of our region and I want to take the time to explain the full nature of this position. Please read this packet in its entirety before making the commitment to apply for regional office.

Serving on Regional Board is a very rewarding and educational experience! Regional Board alumni walk away with a broad array of skills and enjoy major accomplishments throughout the year as they lead their region to do great things. The new NFTY GER Senior Regional Director will be working closely with the Board to provide support and guidance and help the officers work together as a team. It is a wonderful opportunity to enhance leadership, time management, and communication skills as well as experiencing NFTY at a completely different level. I commend everyone who is taking the challenge to apply for the Financial VP position!

Making the decision to apply for this regional office is easy for some and requires a great deal of consideration for others. **Regional Board is not for everyone.** It demands a great deal of time, prioritization, and sacrifices. Some students find it difficult to keep up with sports, theatre, or other extracurricular activities while serving in a regional position and, in fact, most will give up at least one of their commitments. It is very important to me, and the region, that you fully understand the scope of responsibilities before you apply for office. It is understood that family and school are always your first priorities. By applying for the Garden Empire Regional Board, you are making a commitment that NFTY will be your primary extra-curricular activity (above all other activities). Failure to attend events, participate in Board meetings, and/or neglecting your responsibilities may be grounds for impeachment. If there is a conflict or an issue arises, I expect Board members to discuss them with me as soon as possible so we can work through them together.

Regional Board members commit to participate in the following:

- All regional events, occasionally arriving early to day-long events
- One day-long Regional Board meeting every month and a few shorter video conference calls in between, especially if serving as an Event Coordinator
- Time outside of Board meetings working on programming, recruitment, and event preparation with regional clergy and youth professionals
- Old Board New Board Location TBD (**May 3-5, 2019**)
- Mechina at KUTZ Camp in Warwick, NY – (**July 21-25, 2019**)
- Executive Board Weekend Location TBD (**Tentatively August 23-25, 2019**)

Once the Board has been elected, we will pick the dates and times of our monthly meetings. Board members will be expected to host one of these meetings in their home or at their temple. The final calendar for the 2019-2020 school year will be finalized in collaboration with the elected board and the new Senior Regional Director in late spring. We will ask each Board member and parent sign a copy of the calendar acknowledging the commitment to be physically present at these meetings and events. We recognize that without a fully set

calendar, there may be other commitments you already have that cannot be moved. We only ask that these dates are made clear during the process of finalizing the calendar for the 2019-2020 school year.

Along with these commitments, there are financial responsibilities of being part of Regional Board. Some of these include:

- As part of Regional Board, **you are expected to attend every regional event.**
- Each Board member is expected to register on time. **Regional Board members are eligible for a 20% discount to every overnight NFTY-GER event, provided they register during the Early Bird registration period and meet all deadlines along the way.** Missed deadlines for programs or late registration will mean paying full price for an event!
- As a Regional Board member, you are required to attend **Mechina** (The North American Leadership Institute) which is held at KUTZ Camp in Warwick, NY. The second North American Board meeting (which you will be strongly encouraged – but not required – to attend) will be held during Veida in February. NFTY-GER does its best to help subsidize these events, but there are program costs for the Board members to attend.
- You will be traveling quite a bit for Regional Board meetings.
- Regional Board members may be asked to pay for supplies or other expenses up front and get reimbursed later. These purchases must be pre-approved in writing and the receipt must be saved. Reimbursement request forms will be provided and checks should be received within 3-4 weeks of their submission.

There are many steps to complete before you run for Regional Board. The application process requires that each candidate meet with their Rabbi and TYG advisor. These mentors will discuss what is required of you as a Regional Board member and help you decide if this position is right for you. You will need to submit a document which they sign off on your application. Contacting the officer currently holding the position for which you're applying is another part of the process. Completion of every part of the process is an eligibility requirement for becoming a approved applicant.

In applying for NFTY GER's Regional Board, you are publicly declaring that you satisfy the functional qualifications of your position. You are accepting the responsibilities that come with being a role model selected by your peers. This commitment can be challenging for some, requiring adherence to the NFTY Brit Kehillah (Code of Conduct) at all times during, and outside of, events. The purpose of the Brit Kehillah is to uphold the Kehillah Kedosha (Holy Community) that NFTY is committed to and you, as a Regional Board member, will be responsible for maintaining an environment of holiness and kavod (respect). We are taught in the Babylonian Talmud that, **"It is not the position that honors the person, but rather the person that honors the position" (Taanit 21b)**. Considering this statement, I ask that you be prepared to act in a way that brings honor and respect to your position on Regional Board throughout the year. Realize that your actions, even outside of events and on social media, are subject to the Brit Kehillah. If a Board member is found in violation of the Brit Kehillah, they will face consequences which may include suspension or removal from office. While we can discuss the practical implications of your conduct outside of NFTY-related activities, please understand that, at the very least, engaging in any illegal activity during your term in office is a violation of this contract.

I want to congratulate you for considering applying for Financial VP. It is your passion and commitment that will take our region to new levels. Thank you for your dedication up until this point and I am excited to continue getting to know you. Remember, if you love NFTY enough to apply for Regional Board, you love NFTY enough to stay active if you are not selected. If you or your parents have any questions regarding positions on the Regional Board, please feel free to call me at 212-650-4038 or email me at nftyger@urj.org.

B'Hatzlacha!

Abbye Fogel
NFTY GER Interim Regional Director of Youth Engagement

General Expectations of NFTY Regional Board Members

**“It is not the position that honors the person,
but rather the person that honors the position” -Taanit 21b**

Being elected to NFTY-GER Regional Board is an incredible opportunity. If elected, you will have a powerful influence on the lives of hundreds of Reform Jewish teenagers. As a leader of NFTY-GER, you will set the examples for fellow NFTYites through your involvement as well as your conduct. Not only do you represent the teens of our region, but you also represent over 50 TYG's across NFTY-GER, including the one from which you began your journey of leadership in NFTY. It is also important to remember that each of the board members is responsible not only for his or her particular job description, but also must strive to work as a team throughout their term. It is impossible to accomplish anything alone.

The following are the general expectations for all NFTY Board Members:

Role Model – Recognize that the members of NFTY look to you to set an example. Be aware of your behavior and attitude at all times, even when you are not actively leading. Lead by example, even more so when it comes to issues outlined in the NFTY Brit Kehillah.

Approachability – Board Members need to be approachable at all times. NFTYites should know how to reach you. At regional events, it is easy to spend your “down” time with participants from your home TYG or other members of the Regional Board, but it is important to remember that you now represent all of NFTY-GER, and everyone should have access to you. There are always new people to meet and to get to know.

Attendance – As a role model, you should be attending all NFTY-GER events and NFTY North American events (when applicable). School will always be your first priority, but you should know up front about the travel requirements. By running for Regional Board, you are making a commitment that NFTY-GER will be your primary extra-curricular activity.

Events for all Board Members

This is a tentative calendar. A final calendar will be sent out before the end of the year

Event	Dates	Where
New Board/Old Board	May 3rd-5th, 2019	Location TBD
NFTY Mechina	July 21st-25th, 2019	URJ Kutz Camp, Warwick, NY
Executive Board Weekend	End of August	Location TBD
Leadership Training Event	Early September 2019	Location TBD
Northern Subregion Opening Event	Mid October, 2019	Location TBD
Central Subregion Opening Event	Mid October, 2019	Location TBD
Southern Subregion Opening Event	Mid October, 2019	Location TBD
Fall Kallah	Early November, 2019	Location TBD
Taste of NFTY	December 6-8, 2019	URJ Camp Harlam, Kunkletown, PA
Winter Kallah/Elections	January 17th-20th, 2020	URJ Camp Harlam, Kunkletown, PA
Veida	February 14th-17th, 2020 (Not Required)	Location TBD
Pop Up Opportunities	March, 2020	Location TBD
Spring Kallah	April 24th-26th, 2020	URJ Camp Harlam, Kunkletown, PA
New Board/Old Board	May, 2020	Location TBD
Summer Send Off Event	Late May or Early June, 2020	Location TBD

If appointed, you are committing to one in person board meeting per month. Locations for meetings are determined after the Board is elected. This year, dates will also be determined after the board is elected in collaboration with the new Senior Regional Director.

NFTY Regional Board Appointment Procedures

1. This application must be filled out completely and emailed to the NFTY-GER staff team at nftyger@urj.org by Tuesday, April 2nd.
2. No campaigning or electioneering of any type is allowed. Any applicant who publicizes, or has publicized for them with the exception of filling out this application, shall be disqualified at the discretion of the NFTY-GER Regional President and the NFTY-GER Interim Regional Director of Youth Engagement. This includes oral or written campaigning.
3. If appointed, you must attend all events unless indicated when you hand in your packet.
4. Before submitting the application, you are responsible for having a call with the current NFTY-GER Financial Vice President and the Interim Regional Director of Youth Engagement. Your parents also must have a call with the NFTY-GER Regional Director of Youth Engagement to discuss some expectations and needs of them as well. The current NFTY-GER President is also available for questions. Contact information for the President, Financial Vice President, and Interim Regional Director can be found below.

NOTE: When contacting current members of the NFTY-GER Regional Board, you're not allowed to ask for advice on your application.

NFTY GER 5779-5780 Regional Board Contact Information

President

Sarah Friedman

ger-president@nfty.org

Financial Vice President

Amy Heimowitz

ger-fvp@nfty.org

NFTY-GER Interim Regional Director of Youth Engagement

Abbye Fogel

afogel@urj.org

Responsibilities of the Financial VP as per NFTY-GER's Constitution

Article IV

Executive Board

SECTION A: The organization shall be governed by the Executive Board, which shall consist of 10 NFTY-GER officers. The Executive Board shall be empowered to make decisions relating to the operations of NFTY-GER and to set policy for the Garden Empire Region. A quorum of officers at an Executive Board meeting shall consist of 7 of the Executive Board members.

SECTION B: The NFTY-GER Executive Board officers shall consist of a President, Programming Vice President, Social Action Vice President, Religious and Cultural Vice President, Membership Vice President, Northern Recruitment Vice President, Central Recruitment Vice President, Southern Recruitment Vice President, Financial Vice President, and Communications Vice President. Each officer shall receive one vote, except for the President, who shall only vote in the event of a tie.

SECTION C: The NFTY-GER Executive Board officers shall be elected for a term of one year, beginning at their installation which shall take place at the NFTY GER Gala.

SECTION D: The responsibilities of each Executive Board officer shall be as follows:

Subsection 8: Specifically, the Financial Vice President shall:

1. Design, order, and sell regional merchandise at regional and North American events.
2. Oversee the Finance/Fundraising/Treasure Network and serves as a resource.
3. Oversee the Merchandise and Store chairs, the Yearbook Business Chairs, and the Urban Mitzvah Corps Student Coordinator (s).
4. Oversee the planning, running, and collecting of items for the Urban Mitzvah Corps Auction.
5. Oversee at least one fundraiser per event.
6. Assist the NFTY-GER Regional Director with organizing the NFTY-GER budget.
7. Collaborate with the Communications Vice President to coordinate a marketing plan and assess logo recognition.
8. Collaborate with the Social Action Vice President to successfully fundraise for an organization that goes along with the current year's study theme.
9. Help grow NFTY-GER's connection to its alumni in coordination with regional staff and the NFTY Alumni Network, with the goal of gaining new donors.
10. Oversee fundraisers throughout the year to support NFTY-GER in actualizing its goals.



2019-2020 REGIONAL BOARD

APPLICANT INFORMATION FORM

PLEASE PRINT CLEARLY

Full Name of Applicant _____

Temple Youth Group: _____ Current TYG position held: _____

Home Address: _____ City: _____

State: _____ Zip/Postal Code _____

Birthdate: _____ Current Grade _____ Current Age _____

Phone: _____ E-mail: _____

Cell Phone: _____ Facebook _____ Instagram _____

URJ Congregation & City: _____

Parent/Guardian 1 Name _____

E-mail: _____

Day Phone: _____ Evening Phone: _____

Parent/Guardian 2 Name _____

E-mail: _____

Day Phone: _____ Evening Phone: _____

PLEASE EMAIL THIS SIGNED FORM NO LATER THAN April 2, 2019 TO:
NFTY-GER Staff Team – NFTY-GER Financial VP Application
nftyger@urj.org



2019-2020 REGIONAL BOARD
APPLICANT DECLARATION FORM

I, _____, am a member in good standing of the following URJ congregation*: _____, and I am a member of the following Temple Youth Group (TYG): _____ – both of which are in the NFTY Garden Empire Region. If I am not a member of a URJ congregation, I am a member in good standing of the following group: _____, which is a part of my _____ community. By signing below, I hereby openly declare myself a applicant for the position of Financial Vice President on the NFTY Garden Empire Regional Board for the 2019-2020 School Year. My signature also indicates that I understand that serving on NFTY GER Regional Board is an extremely exciting, rewarding and educational experience. If selected, I will accept the full scope of responsibilities expected of me as a leader of the Region as outlined in the “Letter to Applicants and Their Parents.” Furthermore, if I am selected, this form will serve as a contract between the region and me that I will uphold my obligations as a Regional Board member.

Signature of Candidate

Date

PARENTAL AUTHORIZATION

I understand that a position on the Regional Board of the NFTY Garden Empire Region will demand a significant commitment of time and energy from my child’s extra-curricular activities and dominate a great deal of his/her time. I also understand that my teen will be expected to uphold the B’rit K’hilah during, and sometimes outside of, regional events. I understand that my approval is necessary for my child’s name to be placed on the ballot. By signing I indicate that I have read the letter to candidates and parents, support and approve my child’s candidacy and am prepared to support his or her commitment to NFTY GER Regional Board.

Signature of Candidate’s Parent

Date

PLEASE EMAIL THIS SIGNED FORM NO LATER THAN April 2, 2019 TO:
NFTY-GER Staff Team – NFTY-GER Financial VP Application
nftyger@urj.org



2019 – 2020 REGIONAL BOARD
R A B B I N I C & Y O U T H P R O F E S S I O N A L C E R T I F I C A T I O N

Name

Dear Rabbi and Youth Professional,

The above-named intends to apply for NFTY Garden Empire Regional Financial Vice President for the 2019-2020 school year. **Please take the time to meet with him/her and discuss both his/her potential as a Regional Board member as well as the responsibilities that come with leadership.** After you meet with the candidate, please sign the bottom of this form, certifying his/her candidacy for the position above. In order to run for Regional Board, the candidate must be a member in good standing of a URJ congregation or youth group that is currently in good standing. Please feel free to contact us with any questions.

Sarah Friedman

Abbye Fogel

2019-2020 NFTY-GER President

NFTY GER Interim Regional Director

908-307-2868

212-650-4038

I hereby certify that _____ is a member in good standing of my congregation or youth group, I have met with him/her, and I certify him/her to run for the 2019– 2020 NFTY Garden Empire Regional Board

Signature of Rabbi

Date

Signature of Youth Professional

Date

PLEASE EMAIL THIS SIGNED FORM NO LATER THAN February 21, 2019 TO:

NFTY's *B'rit K'hilah* — Code of Conduct

ברית קהילה

NFTY is a movement that builds strong, welcoming, inspired communities through teen-powered engagement. This b'rit serves to ensure that we are able to focus on enacting our shared mission. We will promote the creation of a religious youth community based on mutual respect and a sense of personal responsibility. We will treat others with kavod (honor and respect) in order to facilitate the feeling of shalom bayit (peace in the home) and create a sense of NFTY's welcoming community.

Our NFTY community feels incomplete without all our members fully present,

I will attend and participate fully in the entire event, unless otherwise agreed upon with the NFTY Regional staff member

I will arrive on time, stay until the end, and remain on the event premises at all times. To maintain shalom bayit within our living space

I will abide by the event curfew announced by the leadership. At the time of the announced curfew

I will go directly to my cabin, hotel room, or host home and remain there until the next session

As a means of respect and for the well-being of the community and myself,

I agree to exercise proper consent, and I agree to refrain from inappropriate sexual behavior.

I understand that consent is only given when someone gives positive and verbal permission to a sexual activity with another person, and that all people in a sexual situation must feel comfortable saying an explicit "yes" or "no" of their own free will to stop the physical activity at any point.

In order to maintain our *kehilah kedosha*, it is essential that I uphold consent at NFTY events and in my daily life. Consent is a form of respect, and I will continue to show respect for my peers.

As NFTY is a safe and inclusive space for all participants,

I will not participate in any activities before, during or after events that could be deemed as hazing, sexually harassing, demeaning, hurtful, or bullying.

This includes in-person interactions during regional events, interactions over cell phone and email, and actions in online spaces including Facebook groups, twitter, Instagram, and other forms of social media between events.

If I hear of, or see any act of sexual misconduct, whether it be seen in person, over social media, or by ear, I will report it to my regional director or trusted adult.

I also agree not to photograph or make video recordings of anyone without their express permission, and not to take any photographs in inappropriate places, such as restrooms, host homes, and cabins. If I post or distribute any pictures/media, they will represent NFTY, the staff, and other participants in a positive and

wholesome manner. Anything I post will represent the Jewish values the NFTY community teaches and upholds.

In order to ensure the well-being of myself and my peers, I understand that no guests are allowed at any event, unless the adult leadership grants permission in advance, and that any unauthorized guests will be asked to leave immediately.

Because overnight events can cause a lack of sleep and create dangerous driving conditions,

I will not drive to, during, or from events, unless advance permission for a special situation is requested in writing by my parent/guardian and granted in writing by the NFTY Regional staff member. This includes driving to/from my home to meet NFTY's designated transportation.

To promote a healthy and safe NFTY environment,

I will not possess, consume, or distribute alcoholic beverages, other than that served by adult leadership for Jewish sacramental purposes, even if I am of legal drinking age.

I will not smoke, consume, or distribute tobacco products, including e-cigarettes, at any time during the event. I will not possess, use, or distribute any illegal drug or drug paraphernalia, including marijuana regardless of the legality in the hosting state.

I will not commit any illegal act. I understand that vandalism, disturbing the peace, or other inappropriate behavior as determined by the adult leadership in accordance with the youth leadership will not be tolerated. I understand that

I will have to pay for any damage that I cause. I understand that no gambling is allowed, except for fundraisers approved by the adult leadership.

As NFTY is a community that I want to keep safe and free of violence, I will not bring or use any weapons, firearms, or anything that may be construed as a weapon.

As NFTY is a community of teens that respect and appreciate the adult leadership and each other, I agree to abide by any additional rules, pertinent to a specific Event, which may be announced, and to accept the consequences of their violation.

I understand that elements of this brit apply from the time I leave home for the event, during the event itself, and until I return home after the event. Some elements include behaviors and expectations between events.

My signature, and the signature of my parent or guardian, on the attached Health and Safety Form for Union for Reform Judaism Youth Programs, affirms my agreement to the rules and policies of NFTY and this B'rit K'hilah.

Signature of Candidate

Date

Signature of Parent

Date

Application Questions

Please answer the following questions as completely as possible and send them along with the rest of your application to nftyger@urj.org no later than Tuesday April 2, 2019.

1. Being on Regional Board is time consuming and can be stressful and emotional. How do you plan to balance your school year, which may include homework, extra-curriculars, jobs, friends, and other personal needs, with all the responsibilities that come along with being on Regional Board?
2. What leadership experience or qualities, both in and out of NFTY, do you have that would help you in this position?
3. What has changed since last month, when candidacy packets were due, that now motivates you to apply for Regional Board? If you were a candidate for Regional Board, what now motivates you to apply for this specific position?
4. As FVP, one of your roles is to oversee fundraising at regional events. Describe a new fundraiser that you would like to implement at a NFTY-GER Kallah.
5. What other ideas do you have to enhance the position of FVP and bring it to the next level?